

PROJECT SCOPE, MILESTONES & PAYMENT AGREEMENT

This agreement defines the project, its milestones, the total fee, and the payment terms.

SERVICE PROVIDER RAJTECH AI Operator of WeekendSync.org CONTACT EMAIL GSTIN	CLIENT COMPANY CONTACT EMAIL GSTIN ADDRESS
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01 PROJECT

SCOPE OF WORK

PROJECT NAME	[Project name]		
DESCRIPTION	[One sentence on the work to be delivered, and what is expressly out of scope.]		
SCHEDULE	Start [DD/MM/YYYY]	Delivery [DD/MM/YYYY]	Revisions [2 rounds]

02 MILESTONES & FEES				AMOUNTS IN INR
REF	MILESTONE	DELIVERABLE	DUE	AMOUNT
M1	Kickoff & discovery	[Deliverable]	[DD/MM]	[00,000]
M2	Design sign-off	[Deliverable]	[DD/MM]	[00,000]
M3	Build, delivery & handover	[Deliverable]	[DD/MM]	[00,000]
			Subtotal	[0,00,000]
			GST 18%	[00,000]
			TOTAL PAYABLE	₹ [0,00,000]

03 PAYMENT TERMS

PER MILESTONE

STRUCTURE	Advance on signing, balance per milestone acceptance.	METHOD	Bank transfer (NEFT / RTGS / IMPS) or UPI to the invoiced account.
INVOICING	Raised on milestone completion, payable within 7 days, exclusive of GST.	OVERDUE	Interest of 1.5% per month beyond the due date. Out-of-scope work quoted separately.

04 ACCEPTANCE

EXECUTED IN DUPLICATE

RAJTECH AI NAME SIGNATURE DATE	CLIENT NAME SIGNATURE DATE
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